

## Project Proforma

This should provide a high level overview of your project , showing the main tasks and subtasks that you will need to carry out to achieve its objective and deliver the long term impact you expect.

<b>Project Objective</b>	To consider a catchment approach to water management with the emphasis on reducing flood risk within the Borough for smaller communities along sections of the river that are directly affected by flooding, but would otherwise not be considered to be suitable for individual schemes.
<b>How will things have changed at the end of the project?</b>	<p>A clearer understanding of how flooding affects the whole catchment. Communities and local groups take measures to reduce flood risk in their own areas and work with other partners to reduce flood risk. Understanding that the river environment has multiple uses and that multiple benefits can be identified through partner working.</p> <p>A number of smaller projects will have been undertaken, with others planned once funding can be accessed.</p>
<b>Expected long term impact</b>	Better understanding of the roles of Authorities and partnership working. A better working relationship between Authorities, local groups and communities that can be taken forward. On-going reduction in flood risk consequences through continued plan and implementation of interventions, resilience and maintenance.

Please list below the key work packages<sup>1</sup> for your project, and information related to their delivery. Ideally there should be no more than 6 work packages. The actions that will contribute to each of these should be listed in the second column. This table should not be larger than one side of A4.

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<sup>1</sup> Work packages are the strands of the project that will help you achieve the high level objective. One example might be a “project management and evaluation activity” with others representing the other things you need to do to deliver the project such as evidence gathering or a group of activities that will reduce risk to a specific group of residents etc.

<b>Name of work package*</b>	<b>Key activities needed to deliver each work package</b>	<b>Output from work package</b>	<b>Outcome you expect to achieve from applying the output from the work package</b>	<b>Key assumptions and risks</b> <i>List external factors that need to be taken into account to ensure delivery of your project</i>	<b>How will you measure success?</b> <i>Key indicators and sources of data needed to verify success</i>
<b>Review Existing Data and Information</b>	Collection of local flood risk information from residents and review of existing modelling and information within the catchment	Flood Risk information on key locations. Identify communities that need to be engaged.	Thorough understanding of flood risk within the catchment. Communities understand how their community fits into the wider catchment.	Information is readily available and no significant gaps. Agreement on more detailed investigations. Raising Expectations.	Information on flood risk presented and a survey undertaken to assess the communities understanding of their flood risk before and following the initial work.
<b>Identification and assessment of flood risk within the community</b>	Onsite surveys and data gathering to gather more detail on local flood risk. Update and integrate flood modelling where required.	More detailed flood risk maps based on existing information and supplemented with local knowledge.	Detailed information on risk and the potential consequences (including vulnerable uses) of that risk.  Local Community reports and baseline mapping produced.	Flood modelling can be used and integrated easily  Mapping agreed between partners and the local community.	Baseline is produced and residents are engaged in the process.  There may need to be further feedback to capture the community viewpoints.
<b>Interventions and Engagement</b>	Catchment based interventions identified and modelled – Source. Local measures within each community identified - Consequences	Catchment and local approaches identified and mapped.  Cumulative benefit assessed.	Benefits from the interventions assessed.  Multiple benefits identified by all partners in the process.	Time/cost modelling the whole river system. Reduction in enthusiasm for project due to lack of local options.	Measures have been identified and the cumulative benefit assessed.
<b>Plan and next steps</b>	Production of a Plan of catchment interventions. 'Quick wins' identified and implemented.	Programme of what can be undertaken. 'Quick wins' and future funding opportunities.	There is a clear programme of what community and interest groups can do themselves now and in the future.	There are limited resources to complete the actions. Partners do not buy in to the actions.	Programme identified and agreed.  Future actions included and a review of this plan undertaken.  'Quick wins' undertaken by community.